



ALMAKTOUM COLLEGE OF ENGINEERING AND TECHNOLOGY

**ADMISSION APPLICATION FORM**

**FOR DIPLOMA AND CERTIFICATE COURSES**

*Academic Year 20 - -/20 - -*



*Note to the Applicant:*

*Please write in BLOCK LETTERS and submit completed application to the Registrar.*

*Surname:.....First Name:..... Middle Name/s.....*

PROGRAMME APPLIED FOR: Please tick one as appropriate (✓);

<b>Information Systems &amp; Network Technology</b>	<input type="checkbox"/> <i>Certificate (1year)</i>	<input type="checkbox"/> <i>Diploma (2 years)</i>
<b>Electrical Engineering</b>	<input type="checkbox"/> <i>Certificate (1year)</i>	<input type="checkbox"/> <i>Diploma (2 years)</i>
<b>Electrical &amp; Electronics Engineering</b>	<input type="checkbox"/> <i>Certificate (1year)</i>	<input type="checkbox"/> <i>Diploma (2 years)</i>
<b>Electronics &amp; Telecommunication Engineering</b>	<input type="checkbox"/> <i>Certificate (1year)</i>	<input type="checkbox"/> <i>Diploma (2 years)</i>
<b>Laboratory Science and Technology</b>	<input type="checkbox"/> <i>Certificate (1year)</i>	<input type="checkbox"/> <i>Diploma (2 years)</i>

**CHECKLIST**

Please submit all the following items along with the application form; failure may lead to unnecessary delay or even rejection of your application. Please tick (✓) in the appropriate boxes to indicate items that have been attached.

- Three recent photographs of passport-size
- Certified copies of Secondary School and School Leaving certificates ('O' level or equivalent).
- Certified copies of Advanced Certificate of Secondary Education ('A' level or equivalent).
- Certified copy of Birth Certificate/and copy of applicant's passport (for non-Tanzanian)
- Bank pay slip for Application Form Tshs. 10,000/=, and NACTE Verification Tshs. 20,000/=
- Guarantee of sponsorship Kindly note all documents must be presented in English and will not be returned to the candidate.

Upon completion, please send this form to  
REGISTRAR AL-MAKTOUM COLLEGE OF ENGINEERING AND TECHNOLOGY  
P.O. BOX 33132 DAR ES SALAAM-TANZANIA  
[www.almaktoum.ac.tz](http://www.almaktoum.ac.tz)

### A. APPLICANT PARTICULARS

The name entered in this form must be the same as those appearing on relevant certificates.

Surname..... First Name..... Middle Name/s.....		Sex: Male <input type="checkbox"/> Female <input type="checkbox"/>
Citizenship: ..... Country of Residence: .....	Marital Status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Others (Please specify) .....	Date & Place of birth ..... ..... .....
Telephone No: .....	Email Address: .....	Religion: .....
Postal & Residential Address: ..... For correspondence (If different from above): ..... .....		
Special talents (if any): ..... Disability: <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes).....		

### B. EDUCATION BACKGROUND.

i) 'O' Level/Secondary school or equivalent				ii) 'A' Level/Secondary school or equivalent				
Index Number & Date of 'O' Level Exam	Subject	Grades	Date	Index no.	Subject	Grade	Date	Index no.
Examination authority..... Division.....				Examination authority..... Division.....				
Examination/centre/school.....				Examination/centre/school.....				
Country.....				Country.....				
Name of primary school attended.....								

\*Please enclose certified copies of all certificates and transcript otherwise your application will be considered incomplete and therefore will not be processed

iii) Any other Qualification than (Form IV/VI) or its equivalent, e.g. degree, Diploma or Certificate				
Name of school/Institution	Subject	Grade	Index no	Date obtained

**C. EMPLOYMENT RECORD** (please use separate sheet if you need more space)

Employer	Post held and nature of work	Address, Phone/Fax	Date(s)

**D. FAMILY DETAILS**



Name of Father/Guardian/Spouse .....		Relation: .....
Telephone/Fax No. .....	Email Address .....	Occupation: .....
Permanent Address: ..... For correspondence (if different from above): .....		

**E. OTHER CONTACTS (CLOSE PERSONS/REFEREE)**

Name: .....		Relation: .....
Telephone/Fax No. .....	Email Address .....	Occupation: .....
Permanent Address: ..... For correspondence (if different from above): .....		

**F. FEES PAYMENT RESPONSIBILITIES**

It is the responsibility of the successful candidate to pay fees or arrange for fees payment from third party source.

<p><b>Who will be paying your fees and providing funds for living expenses?</b>  <input type="checkbox"/> Self   <input type="checkbox"/> Other. Please name your sponsor and his/her address.                  .....</p>
<p>Please attach a written guarantee statement from the financial sponsor that s/he will pay the college fees</p>
<p>Note: The College will not be responsible for securing funds to finance the studies of any prospective student. This will be sore responsibility of the student during the entire study period.</p>

<p>I hereby attest that I have personally filled this Application form. I declare that the information contained herein is complete and accurate to the best of my knowledge. I understand that withholding or giving false information will make me ineligible for admission and future enrolment, or may lead to prosecution.                  I further understand Al-Maktoum College strive to maintain its status as the centre of excellence in both academic and virtue and I am ready to support that in word and deeds. Upon getting admission I am ready to follow all Rules and Regulations set and reviewed by the College Authority as the need arises.</p> <p><b>Applicant's signature:</b> _____ <b>Date:</b> _____</p>
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The information given in this form will be used for admission purposes only. Non-disclosure of details or provision of false information to any of the sections in this form if discovered shall render your registration null and void.

**NB:** Non-refundable application fee of Tshs. 10,000/= for Tanzanian Applicants and 10 USD for non-Tanzanian Applicants, and Tshs 20,000/= for NACTE verification shall be paid to the College NBC Account, A/C Name: **Al-Maktoum College of Engineering, Account No. 049137000070.** Bank pay slip should be attached to this form.

<b>For office use only:</b>	<i>Application</i>	<i>Application Form &amp; NACTE verification payment</i>
	<input type="checkbox"/> Complete	<input type="checkbox"/> Paid 30,000/=
<i>Date received:</i>	<input type="checkbox"/> Incomplete	<input type="checkbox"/> Paid 30,000/=
Admission <input type="checkbox"/> Offered <input type="checkbox"/> Not Offered <input type="checkbox"/> for Considerations		<i>Ref No AMCET/ADMISSION</i> ..... <i>Verification of application</i> Signature:..... Date:.....
If not offered or left for consideration, Reasons:.....		
Any other remarks (if any): .....		
.....		

## FEE STRUCTURE FOR THE ACADEMIC YEAR 2020/2021

### A. DIRECT COSTS

S/N	ITEM	NTA 4	NTA 5	NTA 6
1	Tuition fee	530,000	630,000	630,000
2	Registration fee	20,000	20,000	-
4	Maintenance and troubleshooting fee	5,000	5,000	5,000
6	AMCET examination fee	105,000	105,000	105,000
8	Reference Library Book Development fee	20,000	20,000	20,000
9	Statement of Results	5,000	5,000	5,000
12	IPT module per year (only for IPT students)	25,000	25,000	-
13	Project fee payable only during the Final year	-	-	35,000
15	Graduation fee	-	-	50,000
	<b>TOTAL</b>	<b>710,000</b>	<b>810,000</b>	<b>850,000</b>

**NOTE: EVENING SESSION FEE IS TSHS. 1,300,000/= PER YEAR.**

### B. INDIRECT COSTS

ITEMS	FEES (PER YEAR)
Medical Cover - NHIF	50,400
Prospectus	20,000
AMCET Students Organization (AMCETSO)	10,000
Refundable caution money	20,000
Student's identity card	5000
Quality assurance fee payable to NACTE	15,000
<b>TOTAL</b>	<b>120,400</b>

### C. HOSTEL FEES

ITEMS	FEES (PER YEAR)
Accommodation	400,000

### BANKING DETAILS

Account Name: AL-MAKTOUM COLLEGE OF ENGINEERING

Account No.: 049137000070 NBC BANK