



ALMAKTOUM COLLEGE OF ENGINEERING AND TECHNOLOGY

ADMISSION APPLICATION FORM

FOR DIPLOMA AND CERTIFICATE COURSES

Academic Year 20 - -/20 - -



Note to the Applicant:

Please write in BLOCK LETTERS and submit completed application to the Registrar.

Surname:.....First Name:..... Middle Name/s.....

PROGRAMME APPLIED FOR: Please tick one as appropriate (✓);

Electrical Engineering	<input type="checkbox"/> Ordinary Diploma (3years)
Laboratory Science and Technology	<input type="checkbox"/> Ordinary Diploma (3years)

CHECKLIST

Please submit all the following items along with the application form; failure may lead to unnecessary delay or even rejection of your application. Please tick (✓) in the appropriate boxes to indicate items that have been attached.

- Three recent photographs of passport-size
- Certified copies of Secondary School and School Leaving certificates ('O' level or equivalent).
- Certified copies of Advanced Certificate of Secondary Education ('A' level or equivalent).
- Certified copy of Birth Certificate/and copy of applicant's passport (for non-Tanzanian)
- Bank pay slip for Application Form Tshs. 10,000/=, and NACTE Verification Tshs. 20,000/=
- Guarantee of sponsorship Kindly note all documents must be presented in English and will not be returned to the candidate.

Upon completion, please send this form to
REGISTRAR AL-MAKTOUM COLLEGE OF ENGINEERING AND TECHNOLOGY
P.O. BOX 33132 DAR ES SALAAM-TANZANIA
www.almaktoum.ac.tz

A. APPLICANT PARTICULARS

The name entered in this form must be the same as those appearing on relevant certificates.

Surname..... First Name..... Middle Name/s.....		Sex: Male <input type="checkbox"/> Female <input type="checkbox"/>
Citizenship: Country of Residence:	Marital Status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Others (Please specify)	Date & Place of birth
Telephone No:	Email Address:	Religion:
Postal & Residential Address: For correspondence (If different from above):		
Special talents (if any):		
Disability: <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes).....		

B. EDUCATION BACKGROUND.

i)'O' Level/Secondary school or equivalent				ii)'A' Level/Secondary school or equivalent				
Index Number & Date of 'O' Level Exam	Subject	Grades	Date	Index no.	Subject	Grade	Date	Index no.
Examination authority..... Division.....				Examination authority..... Division.....				
Examination/centre/school.....				Examination/centre/school.....				
Country.....				Country.....				
Name of primary school attended.....								

*Please enclose certified copies of all certificates and transcript otherwise your application will be considered incomplete and therefore will not be processed

iii) Any other Qualification than (Form IV/VI) or its equivalent, e.g. degree, Diploma or Certificate				
Name of school/Institution	Subject	Grade	Index no	Date obtained

C. EMPLOYMENT RECORD (please use separate sheet if you need more space)

Employer	Post held and nature of work	Address, Phone/Fax	Date(s)

D. FAMILY DETAILS



Name of Father/Guardian/Spouse		Relation:
Telephone/Fax No.	Email Address	Occupation:
Permanent Address: For correspondence (if different from above):		

E. OTHER CONTACTS (CLOSE PERSONS/REFEREE)

Name:		Relation:
Telephone/Fax No.	Email Address	Occupation:
Permanent Address: For correspondence (if different from above):		

F. FEES PAYMENT RESPONSIBILITIES

It is the responsibility of the successful candidate to pay fees or arrange for fees payment from third party source.

<p>Who will be paying your fees and providing funds for living expenses? <input type="checkbox"/> Self <input type="checkbox"/> Other. Please name your sponsor and his/her address. </p>
<p>Please attach a written guarantee statement from the financial sponsor that s/he will pay the college fees</p>
<p>Note: The College will not be responsible for securing funds to finance the studies of any prospective student. This will be sore responsibility of the student during the entire study period.</p>

<p>I hereby attest that I have personally filled this Application form. I declare that the information contained herein is complete and accurate to the best of my knowledge. I understand that withholding or giving false information will make me ineligible for admission and future enrolment, or may lead to prosecution. I further understand Al-Maktoum College strive to maintain its status as the centre of excellence in both academic and virtue and I am ready to support that in word and deeds. Upon getting admission I am ready to follow all Rules and Regulations set and reviewed by the College Authority as the need arises.</p> <p>Applicant's signature: _____ Date: _____</p>
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The information given in this form will be used for admission purposes only. Non-disclosure of details or provision of false information to any of the sections in this form if discovered shall render your registration null and void.

NB: Non-refundable application fee of Tshs. 10,000/= for Tanzanian Applicants and 10 USD for non-Tanzanian Applicants, and Tshs 20,000/= for NACTE verification shall be paid to the College NBC Account, A/C Name: **Al-Maktoum College of Engineering, Account No. 049137000070.** Bank pay slip should be attached to this form.

For office use only:	Application	Application Form & NACTE verification payment
	<input type="checkbox"/> Complete	<input type="checkbox"/> Paid 30,000/=
Date received:	<input type="checkbox"/> Incomplete	<input type="checkbox"/> Paid 30,000/=
Admission <input type="checkbox"/> Offered <input type="checkbox"/> Not Offered <input type="checkbox"/> for Considerations		Ref No AMCET/ADMISSION Verification of application Signature: Date:
If not offered or left for consideration, Reasons:.....		
Any other remarks (if any):		
.....		

FEE STRUCTURE FOR THE ACADEMIC YEAR 2020/2021

A. DIRECT COSTS

S/N	ITEM	NTA LEVEL 4
1	Tuition fee	825,000
2	Registration fee	20,000
3	Maintenance and troubleshooting fee	5,000
4	AMCET examination fee	105,000
5	Reference Library Book Development fee	20,000
6	IPT module per year (only for IPT students)	25,000
	TOTAL	1,000,000

B. INDIRECT COSTS

ITEMS	FEES (PER YEAR)
Medical Cover - NHIF	50,400
Prospectus	20,000
AMCET Students Organization (AMCETSO)	10,000
Refundable caution money	20,000
Student's identity card	5000
Quality assurance fee payable to NACTE	15,000
TOTAL	120,400

C. HOSTEL FEES

ITEMS	FEES (PER YEAR)
Accommodation	400,000

BANKING DETAILS

Account Name: AL-MAKTOUM COLLEGE OF ENGINEERING

Account No.: **049137000070 NBC BANK**